

**SACRAMENTO COUNTY DISABILITY ADVISORY COMMISSION (DAC)
PROGRAMS & SERVICES ACCESS SUBCOMMITTEE
MEETING MINUTES for November 10, 2021**

Members Present: Carol Moss, Chair; Bill Fallai, Patty Gainer, Randy Hicks, Gene Lozano, LaTasha Richardson, Angela Talent, Gwen Wilson

Members Absent: Jeff Tardaguila

Guests: None

Staff: Cori Stillson and Cheryl Bennett, Disability Compliance Office (DCO)

Call to Order and Introductions

The Chair called the meeting to order and those present introduced themselves.

Approval of the Minutes

The October 15 meeting minutes were approved as submitted.

Public Comment

There were no public comments.

Revisit Accomplishments, Other Content for DAC Annual Report

Members reviewed and discussed the Activities and Accomplishments document from the previous meeting. Minor revisions were proposed. It was moved and seconded (Gainer/Wilson) to adopt the Activities and Accomplishments document as amended. Approved, unanimously.

Finalize Work Plan for 2021-22

Members discussed and debated the proposed topics for the 2021-22 Work Plan as presented at the previous meeting. Many valuable topics were proposed but consideration was given to what could realistically be achieved, and some amendments were made. It was moved and seconded (Gainer/Talent) to adopt the 2021-22 Work Plan as amended. Approved, unanimously.

Review “Creating Accessible Documents – Quick Start Guide” Draft

Members reviewed and commented on the draft document. .

Unfinished/New Business, Announcements

Unfinished Business: Members inquired about the status of the Grievance Procedures. There was no new business. Members made announcements of interest to the disability community.

Proposed Topics for Next Agenda

The Subcommittee will review an updated version of the online ADA Request/Complaint form, which is one of the Grievance Procedure documents.

Adjournment

It was moved and seconded (Fallai/Hicks) to adjourn the meeting. Approved, unanimously.