



2019 SACRAMENTO COUNTY MENTAL HEALTH HUMAN RESOURCE SURVEY

It is time for the annual Sacramento County Mental Health Human Resource Survey. The Division monitors the diversity of committees, boards, youth and family advocates and all other staff through the administration of the Human Resource Survey. This survey is required per Sacramento County's Cultural Competence Plan and the results provide important information on the diversity of staff involved in the provision of Mental Health services in Sacramento County.

Please distribute the attached survey and instructions to each of your employees and/or contracted staff that serve Sacramento County clients. **It is mandatory that all staff turn in a survey by completing the forms or on Survey Monkey.** Include only agency staff that provide mental health services for Sacramento County clients. Please include all staff that fall into the employment categories listed on the survey. Please note: **The Human Resource Survey is anonymous and does not require a name.** Information regarding staff ability to speak/read/write languages other than English is gathered on the language proficiency and that survey is not anonymous.

When you have collected all instruments, and have assured that each employee has completed one, please submit them to our office as follows:

- Return survey instruments completed by staff with the cover sheet provided. Be sure to include a contact person's name, email address and phone number.
- To simplify reporting, surveys from staff should be submitted for your entire agency. If your agency serves both Children and Adults, please separate by Children and Adult program staff.

If you have any questions or need further clarification, please contact Romeal Samuel (Samuera@sacounty.net or (916) 875-6340).

Please complete and return the survey instruments by close of business July 29, 2019 to:

Sacramento County
Behavioral Health Services
Research, Evaluation and Performance Outcomes
Attn: Romeal Samuel
7001-A East Parkway, Suite 300
Sacramento, CA 95823

County Interoffice Mail Code 37-300M

2019 Sacramento County Mental Health Human Resource Survey

AGENCY NAME/COMMITTEE: _____

1. Staff Category: Please choose only one.

Licensed Mental Health Direct Service Staff

Including Psychiatrist, Psychiatric/Family Nurse Practitioner, Clinical Nurse Specialist, Licensed Psychiatric Technician, Licensed Clinical Psychologist, Psychologist registered intern (or waived), LCSW, MSW registered intern (or waived), MFT, MFT registered intern (or waived) and other licensed direct service mental health staff.

Unlicensed Mental Health Direct Service Staff

Including Mental Health Rehabilitation Specialist, Case Manager/Service Coordinator, Employment Services Staff, Housing Services Staff, Consumer Support Staff, Family Member Support Staff, Benefits/Eligibility Specialist and other unlicensed mental health direct service staff. This category is for all staff classified by the MHP as MHRs, even if the staff duties fall in another category. Service Coordinators, Personal Service Coordinators and Case Managers belong in this category. Titles may include Job Developer, Employment Consultant, Employment Specialist, Vocational Assistant, Employment Coordinator, Vocational Activities Coordinator, Educational Support Specialist, Employment Aide and Job Coach, Peer Specialist, Consumer Advocate, Peer Mentor, Peer Advocate, Peer Support Aide, Peer Guide, Peer Coach, and Peer Counselor, Parent Partner, Family Member Provider, Family Advocate, Family Partner, Family Member Manager, Family Services Worker, and Family Liaison, MHTC Mental Health Worker and TBS Workers, among others.

Other Health Care Professionals

Including Physician, Registered Nurse, Licensed Vocational Nurse, Physician Assistant, Occupational Therapist, Other Therapist (physical, recreation, art dance), or other direct service health care staff. This category can include such titles as traditional cultural healers.

Managerial and Supervisory

Including CEO or manager above direct supervisor, Supervising Psychiatrist (or other physician), Licensed Supervising Clinician and other managers and supervisors. Count positions for licensed and non-licensed managerial and supervisory personnel if 50% of more of the person's time is managerial/supervisory. Job titles may include Program Manager, Service Chief, Health Care Program Manager, Program Director, Assistant Program Director, Nursing Supervisor, Supervising Psychiatric Social Worker, Team Leader, Unit Supervisor, Supervising Case Manager, Supervisor of Clerical Staff, among others.

Administrative Staff/Advisory Board/Steering Committee/Other Advisory Groups

Including Analysts, Tech Support, Quality Assurance, Education, Training, Clerical, Secretary, Administrative Assistants and other administrative staff. This category includes Information Technology support, with titles such as Information Systems/Performance Measurement Staff. Quality assurance includes quality improvement, compliance, and related job titles where the individual's primary duties are in quality assurance. Other job titles may include Staff Development Officer, Training Coordinator, Training Officer, Secretaries, Clerks, Administrative or Office Assistants, Billing Clerk, Medical Records Specialist, Grant Writer, Public Information Officer, Planners and Contract Monitors, Board Members among others.

2. Ethnicity: Are you of Latino/Hispanic origin? Yes No Unknown

Race: May check up to five	<input type="checkbox"/> African American	<input type="checkbox"/> Cambodian	<input type="checkbox"/> Hmong	<input type="checkbox"/> Other Pacific Islander
	<input type="checkbox"/> Amer. Indian/Alaska Native	<input type="checkbox"/> Filipino	<input type="checkbox"/> Japanese	<input type="checkbox"/> Samoan
	<input type="checkbox"/> Asian Indian	<input type="checkbox"/> Former Soviet	<input type="checkbox"/> Korean	<input type="checkbox"/> Ukrainian
	<input type="checkbox"/> Caucasian	<input type="checkbox"/> Guamanian	<input type="checkbox"/> Laotian	<input type="checkbox"/> Other _____
	<input type="checkbox"/> Chinese	<input type="checkbox"/> Hawaiian	<input type="checkbox"/> Mien	<input type="checkbox"/> Vietnamese

3. Sexual Orientation:

- Heterosexual/Straight
 Asexual
 Bisexual
 Gay
 Lesbian
 Pansexual
 Queer
 Questioning
 Other (specify) _____
 Choose not to answer

4. Gender identity:

- Male
 Female
 Transgender
 Intersex
 Non-Binary
 Gender Queer
 Two Spirit
 Other _____
 Choose not to answer

5. I am a consumer of Mental Health Services: Yes No Choose not to answer

6. I have a family member who is a consumer of Mental Health Services: Yes No Choose not to answer

7. I live with a disability: Yes No Choose not to answer

8. I am currently or have served in the US Military: Yes No Choose not to answer